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General Education Course Certification Committee

CONTACT INFORMATION

For the person completing this report.

Name David Smith

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INFORMATION ABOUT THE BOARD

Official Name of the Board General Education Course Certification Committee

Effective date of establishment

08/2000

Authorized by

Administrative Rules and Procedures (ARP)

Board Reports To (if applicable)

Executive Vice President and Provost

Scope of Impact

System

Type of Board

Standing

Purpose

The General Education Course Certification Committee is recognized as a standing university board within the definition of Policy 1.05.90.

Its primary charge is to review the courses submitted for inclusion in the General Education curriculum in light of the applicable state or university criteria, and to provide its recommendations to the EVP/Provost. The committee also develops or reviews proposed procedural guidelines for the General Education course certification process, for consideration by the EVP/Provost.

Authority

GECCC serves as an advisory body to Executive Vice President & Provost.

MEMBERSHIP

What is the process for selecting a chair?

Executive Vice President & Provost appoints a representative of EVPP as the chair

Chair for 2018-19 Academic Year

Name

David Smith

Email

davsmith@nmsu.edu

Co-Chair for 2018-19 Academic Year

Additional Membership Details

Members are appointed by

Combination

Position appointment description

Executive Vice President & Provost appoints the chair and committee composition shall be comprised of one faculty member and one alternate faculty member from each academic college and the library, to be selected by the appropriate dean; two community college faculty members and one alternate community college faculty member, to be selected by majority vote of the community college chief academic officers; and one member and one alternate member from the Faculty Senate. A representative from the Registrar's office and from the Outcomes Assessment office shall also serve on the committee in an ex-officio capacity.

Are terms staggered?

Yes

Are members subject to reappointment?

Yes

Please explain the conditions under which members are subject to reappointment.

Members serve three-year staggered terms and may be reappointed once.

What is the process for filling vacant positions?

Deans are notified prior to term date to nominate a representative.

Member List

| Name | Title | Member Type |
|-------------|--|-------------------|
| David Smith | Office of Assessment and Provost Office Representative | Non-voting Member |

| Name | Title | Member Type |
|---------------|--------------------------------|--------------------|
| Kori Plank | Assc Registrar | Non-voting Member |
| Laura Grant | Provost Office Representative | Non-voting Member |
| John Hartley | ACES Representative | Voting Member |
| John Campbell | ACES Alternate | Voting Member |
| Lois Stanford | Arts & Sciences Representative | Voting Member |
| Louiza Fouli | Arts & Sciences Alternate | Voting Member |
| Terry Adler | Business Representative | Voting Member |
| Rich Fortin | Business Alternate | Voting Member |
| Blanca Araujo | Education Representative | Voting Member |

| Name | Title | Member Type |
|----------------|---|--------------------|
| Lynn Bagwell | Education Alternate | Voting Member |
| John Mullen | Engineering Representative | Voting Member |
| Ram Prasad | Engineering Alternate | Voting Member |
| Lori Saiki | Health & Social Services Representative | Voting Member |
| Erin Wahl | Library Representative | Voting Member |
| Alisa Gonzalez | Library Alternate | Voting Member |
| David Bishop | Community College Representative | Voting Member |
| Joyce Hill | Community College Representative | Voting Member |
| Pradip Aryal | Community College Alternate | Voting Member |
| Susan Beck | Faculty Senate Representative | Voting Member |

MEETINGS & ADMINISTRATIVE SUPPORT

What university office/function provides administrative support to this board?

Office of the Executive Vice President and Provost, assigned to Laura Grant

What are the requirements for the number of meetings to be held annually?

none

Was the requirement for the number of meetings met?

Yes

List of Meeting Dates

- 9/21/18
- 11/2/18
- 12/7/18
- 2/1/19
- 3/1/19
- 4/5/19
- 5/3/19

Major Accomplishments

The committee developed and implemented a system-wide process for state certification of ALL existing "G" courses. Details of the process are available from the committee webpage. By June 2019, certification applications were submitted to the state for over 90% of our >130 existing "G" courses. Due to the G-course certification work load, the committee deferred approval of new "G" and "V" courses until at least the 2019-20 academic year.

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