

NMSU Boards and Committees

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CONTACT INFORMATION

For the person completing this report.

Name

David Smith

Email

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INFORMATION ABOUT THE BOARD

Official Name of the Board

University Outcomes Assessment Council (UOAC)

Board Website (if applicable)

<http://assessment.nmsu.edu/committees/university-outcomes-assessment-council-uoac/>

Effective date of establishment

11/2008

Authorizing Body or Official

Provost

Type of Board

Standing

Board Reports To (if applicable)

Director of Assessment

Purpose

The purpose of the UOAC is four-fold - it serves as

1. A clearinghouse for campus-wide assessment initiatives; a place for discussion among assessment committees about their activities, thus ensuring everyone understands the mission and goals of those committees. Such discussion includes reporting back to Council member associated groups so that assessment information is shared across the University
2. The primary voice in any decision-making that impacts assessment across the university
3. An organizer, sponsor and participant in faculty and staff summits and celebrations related to assessment
4. An advisory body to the Director of Assessment and the Executive Vice President and Provost regarding outcomes assessment policies and practices

Scope of Impact

Campus

Authority

Advisory to the Director of Assessment, the Associate Provost and the Executive Vice President & Provost

Chair for 2016- 17 Academic Year

MEMBERSHIP

| | |
|-------|--|
| Name | Samantha Rich |
| First | Samantha |
| Last | Rich |
| Email | snrich@ad.nmsu.edu |

Co-Chair for 2016-17 Academic Year

| | |
|--|----------------|
| Was there a co-chair for 2016 - 2017? | Yes |
| Co-chair Name | Michelle Gavin |
| First | Michelle |

Last Gavin
Co-chair Email mgavin@ad.nmsu.edu

Name Samantha Rich

Chair for 2017-18 Academic Year

First Samantha

Co-Chair for 2017-18 Academic Year

Last Rich
Email snrich@ad.nmsu.edu

Is there a co-chair for 2017 - 2018? Yes

Co-chair Name Michelle Gavin

| | |
|-----------------------|--|
| First | Michelle |
| Last | Gavin |
| Co-chair Email | mgavin@ad.nmsu.edu |

Additional Membership Details

**What university
function/office is
responsible for
appointments?**

The Office of the Executive Vice President and Provost

**Members are appointed
by**

Combination

**Position appointment
description**

Members are appointed by the Executive Vice President and Provost at the recommendation of the Director of Assessment.

**Is membership
representative?**

Yes

**What are the terms of
appointment?**

Terms are determined by the unit each member represents.

Please describe how the membership is representative.

Voting Membership includes representation from

1. Associate Dean Academic Council (ADAC)
2. Advocates for Scholarly Teaching (AST)
3. Associated Students of NMSU
4. Committee for the Assessment of Student Learning in General Education (CASL-GE)
5. Faculty Senate
6. Graduate Council
7. Institutional Analysis
8. Outcomes Assessment Committee for Co-curriculum, Administration and Operations (OAC-CAO)
9. Student Affairs/ Student Activities
10. Committee for the Assessment of Student Learning across the Baccalaureate Experience (CASL-BE)

Are terms staggered?

No

Are members subject to reappointment?

Yes

Please explain the conditions under which members are subject to reappointment.

Determined by the unit each member represents.

List board members for the 2016-17 academic year:

For each member, provide name, title and college/department affiliation under the appropriate heading below (i.e. voting member OR ex-officio/non-voting member).

What is the process for filling vacant positions?

Replacement members are appointed by the Executive Vice President and Provost at the recommendation of the Director of Assessment

What is the process for selecting a chair?

Chair is selected by voting members of the Council annually, and confirmed by the Executive Vice President and Provost. The chair serves a one-year renewable term.

Number of voting members

8

Number of ex-officio/non-voting members

4

Voting Members

Voting Member

1

Voting Member 1 Name

Jerry Hawkes

First

Jerry

Last

Hawkes

Title

Associate Dean

Department College of ACES

Voting Member 2 Name Tauna Cole-Dorn

Voting Member 2

First Tauna

Last Cole-Dorn

Title College Assistant Professor

Voting Member 3

Department Art

Voting Member 3 Name Ryan Goss

First Ryan

Last Goss

Title Associate Professor

Voting Member 4

Voting Member 4 Name Samantha Rich

Department Plant and Environmental Sciences

First Samantha

Last Rich

Title Assessment Data Management Librarian

Department Library

Voting Member 5

Voting Member 5 Name Michelle Gavin

First Michelle

| | |
|-------------------|--------------------------------|
| Last | Gavin |
| Title | Research Integrity Coordinator |
| Department | Research Integrity and Ethics |

Voting Member 6

| | |
|-----------------------------|---------------------|
| Voting Member 6 Name | Anita Reinhardt |
| First | Anita |
| Last | Reinhardt |
| Title | Associate Professor |
| Department | Nursing |

Voting Member 7

| | |
|-----------------------------|---------------|
| Voting Member 7 Name | Sandy Johnson |
|-----------------------------|---------------|

| | |
|-------------------|--------------------------------------|
| First | Sandy |
| Title | Instructional Consultant |
| Department | Instructional Innovation and Quality |
| Last | Johnson |

Voting Member 8

| | |
|-----------------------------|---|
| Voting Member 8 Name | Gabrielle Martinez |
| First | Gabrielle |
| Last | Martinez |
| Title | Communications Specialist |
| Department | Student Affairs and Enrollment Management |

Voting Member 9

Voting Member

10

Voting Member

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**Voting Member
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**Ex-officio/Non-
Voting Members**

**Ex-officio/Non-
Voting Member
1**

First Laura

**Ex-officio/Non-Voting
Member 1 Name** Laura Grant

Last Grant

Title Program Specialist

Ex-officio/Non-Voting Member 2

Department The Office of the Executive Vice President and Provost

Ex-officio/Non-Voting Member 2 Name Judith Bosland

First Judith

Last Bosland

Title Assistant VP

Ex-officio/Non-Voting Member 3

Department Office of Institutional Analysis

**Ex-officio/Non-Voting
Member 3 Name**

David Smith

First

David

Last

Smith

Title

Director of Assessment

Department

The Office of the Executive Vice President and Provost

**Ex-officio/Non-
Voting Member
4****Ex-officio/Non-Voting
Member 4 Name**

Greg Fant

First

Greg

Last

Fant

Title

Associate VP and Deputy Provost

Department

The Office of the Executive Vice President and Provost

**Ex-officio/Non-
Voting Member
5**

**Ex-officio/Non-
Voting Member
6**

**Ex-officio/Non-
Voting Member
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**Ex-officio/Non-
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**Ex-officio/Non-
Voting Member
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**Ex-officio/Non-
Voting Member
24**

MEETINGS & ADMINISTRATIVE SUPPORT

What university office/function provides administrative support to this board?

The Office of the Executive Vice President and Provost

What are the requirements for the number of meetings to be held annually?

Council meets monthly. There is no required number of meetings annually.

Was the requirement for the number of meetings met?

Yes

List of Meeting Dates

Oct. 4, 2016
Nov. 1, 2016
Dec. 6, 2016
Feb. 7, 2017
Mar. 7, 2017
Apr. 4, 2017
May 17, 2017 (Workshop/Retreat)

Major Accomplishments

1. Support for EIA Application: Several UOAC members served on the NILOA Excellence in Assessment designation application committee. This was NMSU's first submission of the EIA application. We are still awaiting the results of the application. The UOAC thanks David Smith, Director of the Office of Assessment, for his leadership in compiling and submitting the application.
2. Monthly meetings: The UOAC served effectively in an advisory capacity to the Director of Assessment.
3. Excellence in Assessment Award: Two members of the UOAC reviewed finalists for OAC-CAO's annual Excellence in Assessment Award presented at Spring Convocation to a co-curricular, administrative, or operations unit based on quality of their submitted assessment reports.
4. Assessment Consultation: Members of the UOAC participated in multiple meetings with Linda Suskie on May 17, 2017. The Office of Assessment invited Ms. Suskie to campus for a workshop and consulting. The consulting meetings resulted in a 4-page report with observations about assessment at NMSU and suggestions for improvement.

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