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CONTACT INFORMATION

For the person completing this report.

Name Anne Comeau-Phillips

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INFORMATION ABOUT THE BOARD

Official Name of the Board University Budget Committee

Effective date of establishment 00/0000

Authorizing Body or Official

President

Type of Board

Standing

Board Reports To (if applicable)

Chancellor

Purpose

The University Budget Committee is advisory to the Chancellor. The committee shall participate in annual budget hearings and recommend general funding priorities for the consideration of the Chancellor. The committee may also make recommendations pertaining to the budget process. The committee will receive an annual briefing on the budget by the Senior Vice President for Administration and Finance.

Scope of Impact

System

Authority

Provide budget related recommendations to the Chancellor.

Chair for 2016-17 Academic Year

MEMBERSHIP

Name

Angela Throneberry

First	Angela
Last	Throneberry
Email	athroneb@nmsu.edu

Co-Chair for 2016-17 Academic Year

Was there a co-chair for 2016 - 2017?	No
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Name	Andrew Burke
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Chair for 2017- 18 Academic Year

First	Andrew
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Co-Chair for 2017-18 Academic Year

Last

Burke

Email

aburke@nmsu.edu

Is there a co-chair for
2017 - 2018?

No

Additional Membership Details

What university
function/office is
responsible for
appointments?

Membership is established by charter and any changes require approval of the Chancellor. The Office of Senior Vice President for Administration and Finance coordinates and ensures appointments are consistent with charter.

Members are appointed
by

Combination

Position appointment description

The Executive Vice President and Provost, Senior Vice President for Administration and Finance, Faculty Senate Chair, President of ASNMSU, and University Research Council Chair serve as position appointments. The Chief Budget Officer, Assistant Vice President for Government Relations, and Assistant Vice President for Institutional Analysis serve as advisory, non-voting members. A dean representative is elected by the Dean's Council to serve for a two-year term. Two faculty senate representatives are elected by the Faculty Senate each April for two-year staggered terms, each term beginning the day following the last official day of the spring semester and ending on the last official day of a spring semester. The NMSU Employee Council representative is elected by the council for a two-year term, beginning the day following the last official day of a spring semester and ending on the last official day of the spring semester.

Is membership representative?

Yes

What are the terms of appointment?

Executive Vice President and Provost - Position Appointment
 Senior Vice President for Administration and Finance - Position Appointment
 Chief Budget Officer - Position Appointment
 Assistant Vice President for Government Relations - Position Appointment
 Assistant Vice President for Institutional Analysis - Position Appointment
 ASNMSU President - Position Appointment
 Faculty Senate Chair - Position Appointment
 Dean's Council Representative - (2 year term) [6/2015-5/2017]
 Employee Council Staff Representative - (2 year term) [6/2016-5/2018]
 University Research Council Chair – Position Appointment
 Faculty Senate Representative - (2 year term) [5/2015-5/2017]
 Faculty Senate Representative - (2 year term) [5/2016-5/2018]

Please describe how the membership is representative.

Committee membership includes representation from administrative leadership, academic leadership, faculty, staff and students.

Are terms staggered?

Yes

Are members subject to reappointment?

Yes

Please explain the conditions under which members are subject to reappointment.

Reappointment of 2-year term members can occur by re-election.

List board members for the 2016-17 academic year:

For each member, provide name, title and college/department affiliation under the appropriate heading below (i.e. voting member OR ex-officio/non-voting member).

What is the process for filling vacant positions?

Position appointment is assigned based on employment. Term positions are determined by the respective committee elections.

What is the process for selecting a chair?

The chair selection is determined by position. The Senior Vice President for Administration and Finance serves as the chair.

Number of voting members 9

Number of ex-officio/non-voting members 4

Voting Members

Voting Member

1

Voting Member 1 Name Daniel Howard

First Daniel

Last Howard

Title Executive Vice President and Provost

Department Provost Office

Voting Member 2 Name Angela Throneberry

Voting Member

2

First	Angela
Last	Throneberry
Title	Senior Vice President for Administration & Finance

Voting Member

3

Department	Administration & Finance
Voting Member 3 Name	Enrico Pontelli
First	Enrico
Last	Pontelli
Title	Dean, Arts & Sciences

Voting Member

4

Voting Member 4 Name	Roseanne Bensley
Department	Arts & Sciences
First	Roseanne
Last	Bensley
Title	Associate Director, Career Services [Employee Council]
Department	Student Engagement

Voting Member 5

Voting Member 5 Name	Mathew Bose
First	Mathew
Last	Bose
Title	ASNMSU President
Department	ASNMSU

Voting Member 6

Voting Member 6 Name	Kathryn Hanley
First	Kathryn
Last	Hanley
Title	Associate Professor [University Research Council]
Department	Biology

Voting Member 7

Voting Member 7 Name	Christopher Brown
First	Christopher
Title	Associate Professor (Faculty Senate Chair)
Department	Geography

Last Brown

Voting Member 8

Voting Member 8 Name Gary Rayson

First Gary

Last Rayson

Title Professor

Department Chemistry & Biochemistry

Voting Member 9

Voting Member 9 Name Manal Hamzeh Al Smadi

First Manal

Title Associate Professor

Last Hamzeh Al Smadi

Department Interdisciplinary Studies

Voting Member
10

Voting Member
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Voting Member
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Ex-officio/Non-
Voting Members

Ex-officio/Non-
Voting Member

1

First

Anna

**Ex-officio/Non-Voting
Member 1 Name**

Anna Price

Last

Price

Title

Associate Vice President for Budget & Finance/Controller
(Retired 5/1/2017)

**Ex-officio/Non-
Voting Member
2**

Department

Administration and Finance

**Ex-officio/Non-Voting
Member 2 Name**

Paula Pierson

First

Paula

Last

Pierson

Title

Chief Budget Officer

Ex-officio/Non-Voting Member 3

Department	Budget Office
Ex-officio/Non-Voting Member 3 Name	Ricardo Rel
First	Ricardo
Last	Rel
Title	Assistant Vice President for Government Relations
Department	Government Relations

Ex-officio/Non-Voting Member 4

Ex-officio/Non-Voting Member 4 Name	Judy Bosland
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First

Judy

Last

Bosland

Title

Assistant Vice President for Institutional Analysis

Department

Institutional Analysis

**Ex-officio/Non-
Voting Member
5**

**Ex-officio/Non-
Voting Member
6**

**Ex-officio/Non-
Voting Member
7**

**Ex-officio/Non-
Voting Member
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**Ex-officio/Non-
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**Ex-officio/Non-
Voting Member
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**Ex-officio/Non-Voting Member
23**

**Ex-officio/Non-Voting Member
24**

MEETINGS & ADMINISTRATIVE SUPPORT

What university office/function provides administrative support to this board?

Office of the Senior Vice President for Administration and Finance provides needed administrative support.

What are the requirements for the number of meetings to be held annually?

The University Budget Committee meets throughout the fiscal year as circumstances require. Members of management and others may be invited to attend meetings and provide information as deemed appropriate.

Was the requirement for the number of meetings met?

Yes

List of Meeting Dates

The committee fulfilled the meeting requirements and met on the following dates for FY2017:

- Monday, July 18, 2016
- Wednesday, January 25, 2017
- Wednesday, March 15, 2017
- Wednesday, June 21, 2017
- Thursday, June 22, 2017

Major Accomplishments

- Reviewed and approved recommendation of NMSU LC Priority Funding Investments
- Reviewed and approved sector percentages for BRR funding
- Reviewed and approved RPSP funding requests for FY18 (new review and assessment process established by Office of Governmental Affairs)

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