

NMSU Boards and Committees

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CONTACT INFORMATION

For the person completing this report.

Name Greg Fant
Email gfant@nmsu.edu

INFORMATION ABOUT THE BOARD

Official Name of the Board General Education Course Certification Committee
Board Website (if applicable) <http://gened.nmsu.edu/>

Effective date of establishment

2000

Authorizing Body or Official

BOR Policy

Type of Board

Standing

Board Reports To (if applicable)

Executive Vice President & Provost

Purpose

The General Education Course Certification Committee is recognized as a standing university board within the definition of Policy 1.05.90.

Its primary charge is to review the courses submitted for inclusion in the General Education curriculum in light of the applicable state or university criteria, and to provide its recommendations to the EVP/Provost. The committee also develops or reviews proposed procedural guidelines for the General Education course certification process, for consideration by the EVP/Provost.

Scope of Impact

System

Authority

GECCC serves as an advisory body to Executive Vice President & Provost.

Chair for 2016-17 Academic Year

MEMBERSHIP

Name	Greg Fant
First	Greg
Last	Fant
Email	gfant@nmsu.edu

Co-Chair for 2016-17 Academic Year

Was there a co-chair for 2016 - 2017? No

Name Greg Fant

Chair for 2017-18 Academic Year

First

Greg

Co-Chair for 2017-18 Academic Year

Last

Fant

Email

gfant@nmsu.edu

Is there a co-chair for 2017 - 2018?

No

Additional Membership Details

What university function/office is responsible for appointments?

Executive Vice President & Provost

Members are appointed by

Combination

Position appointment description

Executive Vice President & Provost appoints the chair and committee composition shall be comprised of one faculty member and one alternate faculty member from each academic college and the library, to be selected by the appropriate dean; two community college faculty members and one alternate community college faculty member, to be selected by majority vote of the community college chief academic officers; and one member and one alternate member from the Faculty Senate. A representative from the Registrar's office and from the Outcomes Assessment office shall also serve on the committee in an ex-officio capacity.

Is membership representative?

Yes

What are the terms of appointment?

Members are nominated by the deans and appointed by the provost. Members serve three-year staggered terms and may be reappointed once.

Please describe how the membership is representative.

See membership list

Are terms staggered? Yes

Are members subject to reappointment? Yes

Please explain the conditions under which members are subject to reappointment. Members serve three-year staggered terms and may be reappointed once.

List board members for the 2016-17 academic year: For each member, provide name, title and college/department affiliation under the appropriate heading below (i.e. voting member OR ex-officio/non-voting member).

What is the process for filling vacant positions? Deans are notified via letter, one month prior to term date to nominate a representative.

What is the process for selecting a chair? Executive Vice President & Provost appoints a representative of EVPP as the chair

Number of voting members 8

Number of ex-officio/non-voting members 3

Voting Members

Voting Member

1

Voting Member 1 Name	John Hartley
First	John
Last	Hartley
Title	College Asst. Professor
Department	HRTM

Voting Member 2 Name David Loconto

Voting Member

2

First	David
Last	Loconto

Title Academic Dept. Head

Voting Member 3

Department Sociology

Voting Member 3 Name Carl Enomoto

First Carl

Last Enomoto

Title Professor

Voting Member 4

Voting Member 4 Name Zhen Chai

Department Economics & Internaitonal Business

First Zhen

Last Chai

Title Asst. Professor

Department Special Education and Communication Disorders

Voting Member 5

Voting Member 5 Name Michael Morrell

First Michael

Last Morrell

Title Asst. Professor

Department Engineering Technology

Voting Member 6

Voting Member 6 Name Cindy Kratzke

First	Cindy
Last	Kratzke
Title	Assc. Professor
Department	Public Health Sciences

Voting Member 7

Voting Member 7 Name	Theresa Westbrook
First	Theresa
Title	Assc. Professor
Department	Library Reference and Research Svcs
Last	Westbrock

Voting Member 8

Voting Member 8 Name Michelle Guzman-Armijo

First Michelle

Last Guzman-Armijo

Title Dept. Chair - DACC

Department English

**Voting Member
9**

**Voting Member
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**Voting Member
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**Voting Member
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Voting Member

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Ex-officio/Non-Voting Members

Ex-officio/Non-Voting Member

1

First Christopher

Ex-officio/Non-Voting Member 1 Name Christopher Brown

Last Brown

Title Faculty Senate Chair

Ex-officio/Non-Voting Member

2

Department Geography

Ex-officio/Non-Voting Member 2 Name Kori Plank

First	Kori
Last	Plank
Title	Catalog Editor

Ex-officio/Non-Voting Member 3

Department	Reistrar's Office
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Ex-officio/Non-Voting Member 3 Name	David Smith
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First	David
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Last	Smith
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Title	Director of Assessment
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Department	Assessment
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**Ex-officio/Non-
Voting Member
4**

**Ex-officio/Non-
Voting Member
5**

**Ex-officio/Non-
Voting Member
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**Ex-officio/Non-
Voting Member
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**Ex-officio/Non-
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**Ex-officio/Non-
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Voting Member
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**Ex-officio/Non-
Voting Member
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Ex-officio/Non-Voting Member 24

MEETINGS & ADMINISTRATIVE SUPPORT

What university office/function provides administrative support to this board?

Executive Vice President & Provost

What are the requirements for the number of meetings to be held annually?

The committee shall meet a minimum of one time per semester. The chair or the Executive Vice President & Provost may call additional meetings as often as necessary for the committee to perform its charge.

Was the requirement for the number of meetings met?

No

List of Meeting Dates

NA - see above

Please explain why the requirement for the number of meetings was not met:

Due to changes in progress by the New Mexico Higher Education Department regarding General Education and the move to a common course numbering system, there was a moratorium on new general education courses. Therefore this committee did not meet.

Major Accomplishments

NA - see above

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