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Outcomes Assessment Committee for Co-Curriculum, Administration, and Operations

CONTACT INFORMATION

For the person completing this report.

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INFORMATION ABOUT THE BOARD

Official Name of the Board Outcomes Assessment Committee for Co-Curriculum, Administration, and Operations

Effective date of establishment

08/1994

Authorized by

Provost

Board Reports To (if applicable)

Director of Assessment

Scope of Impact

System

Type of Board

Standing

Purpose

The purpose of the OAC-CAO is to actively and intentionally support co-curricular, administrative and operational areas in engaging in continuous assessments that enhance students' life-learning experiences by

1. Promoting alignment of assessment efforts with institutional strategic goals (Building the Vision) and Baccalaureate Experience outcomes
2. Providing support, resources and development opportunities in assessment
3. Engaging the campus community by fostering comprehensive, cooperative assessment practices across the institution
4. Collaborating with departments/units, through assessment efforts, to foster environments that enhance learning experiences for students
5. Continually monitoring progress and effectiveness of assessment practices in the co-curricular, administrative and operational units on campus

Authority

Advisory to the Director of Assessment, the Associate Provost and the Executive Vice President & Provost

MEMBERSHIP

What is the process for selecting a chair?

Chair is selected from current committee members by nomination of committee members with appointment by the Provost, and serves a one-year renewable term.

Chair for 2018-19 Academic Year

Name

NA NA

Email

davsmith@nmsu.edu

Co-Chair for 2018-19 Academic Year

Additional Membership Details

**Members are appointed
by**

As Individuals

**Position appointment
description**

Members are appointed to three-year terms by the Provost at the recommendation of the Senior Vice Presidents.

Are terms staggered?

Yes

**Are members subject to
reappointment?**

Yes

**Please explain the
conditions under which
members are subject to
reappointment.**

By committee recommendation to the provost.

**What is the process for
filling vacant positions?**

Replacement members are appointed to three-year terms by the Provost at the recommendation of the Senior Vice Presidents.

MEETINGS & ADMINISTRATIVE SUPPORT

What university
office/function provides
administrative support to
this board?

Office of the Executive Vice President and Provost

What are the
requirements for the
number of meetings to be
held annually?

Committee meets monthly. There is no required number of meetings annually.

Was the requirement for
the number of meetings
met?

Yes

List of Meeting Dates

No meetings were held in the 2018-19 academic year.

Major Accomplishments

No meetings were held in the 2018-19 academic year. The committee will either be restructured or disbanded based on a needs assessment during the 2019-20 academic year.

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